

# RULES COMPANION TABLE OF CONTENTS

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## INTRODUCTION

This document was initially introduced to the General Membership at the General Meeting held at Sunrise Library on August 15, 2010. The purpose of this document is to better inform the general membership of the obligations of Shifting Sands Belly Dance during the Renaissance Festival to Clark County, The Age of Chivalry, the State of Nevada’s Department of Parks and Recreation, and ultimately the public who pay to watch us during the event. This document was shared also to illustrate how SSBD rules for the Encampment, Performers, and Campers are in line with our obligations and reflect our community standards.

A few changes have been made to original document to reflect comments and concerns raised by the General Membership to the Board of Directors. It is also important to remember that the Board of Directors is always open to comments, suggestions, concerns, and the occasional smart remark in regards to these rules. If there is ever any question during the festival, the Board is always available for clarification. In all cases the major considerations are Safety, Reasonableness, and Obligations – in that order.

Please be aware that this year SSBD members will not receive their wristbands until they sign stating that they have read and understood the following rules and obligations.

Have a happy and safe Renaissance Festival!

Sincerely,

Shifting Sands Belly Dance  
Board of Directors

# COUNTY RULES

## Contract with P&R

### I. Scope of Services

#### a. Services to be performed:

- i. Guild is to perform as a Belly Dance Troupe, dressed in appropriate attire reflective of the Renaissance for all three (3) days of the fair.
- ii. Guild will ensure that at least ten (10) troupe members are part of the dance performances each day to perform on stages within their encampment.
- iii. Guild is to participate in the fair parades on Saturday & Sunday.
- iv. Guild may "pass the hat" as part of the performance fee by providing wandering entertainment through the fair as well as in their encampment.
- v. Guild will ensure that the performances are suitable for children and free of obscenities in keeping with the theme of the fair.
- vi. Guild is to perform a special show for school children on Friday prior to 1:00pm
- vii. Guild will ensure that the troupe adheres to all fair rules.
- viii. Guild may have a vending area for belly dance garb within their encampment and will be responsible for payment of taxes on all goods sold.
- ix. Guild agrees to participate in agreed upon promotional efforts upon request of the County to promote the fair.
- x. Participant to provide a complete site map rendering on the template provided by Parks & Rec no later than 30 days prior to faire.
- xi. Participate in morning notes on Friday, Saturday, and Sunday.
- xii. Ensure that the guild is set up and ready to operate, with no mundanities (non-period décor items) showing when gates open each day.

### II. Guild/Performer Obligations

- a. Guild agrees to provide the services outlined in Section I, Scope of Services. Failure to perform will terminate the County's obligation to pay Performer.
- b. Guild acknowledges that it is an independent contractor; and, as such, is not an employee of Clark County.
- c. Guild will provide a list of membership prior to the opening of the fair.
- d. Guild understands and acknowledges that, as an independent contractor, it is responsible for obtaining and carrying all applicable insurance, including but not limited to: Auto, health, general liability and workers compensation coverage.
  - i. Guild must provide a certificate of commercial general liability insurance naming Clark County c/o Purchasing & Contracts Division, 500 South Grand Central Parkway, 4<sup>th</sup> Floor, Las Vegas, NV 89155 as additional insured in an amount not less than One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) aggregate. The required

Certificate of Insurance must be received by the Department of Parks & Recreation no later than ten (10) business days prior to the event date.

- e. Guild agrees to hold harmless the County, its officers, employees and agents from any liability for injury or damage that may occur as a result of the negligent acts or omissions of its members, employees and/or agents.
- f. Guild understands and agrees that the sale or distribution of alcoholic beverages during fair hours is strictly prohibited unless conducted through proper County ordinances and procedures which are hereby made a part of this agreement. (We will not sell alcohol).

## **PARKS AND REC Letter with additional information... Highlights**

- No alcohol or weapons will be sold until after 2pm on Friday, with the exception of toy weapons such as wooden swords, and shields, which have been approved by faire staff.
- All vendors shall remain open [until 10:00pm on Saturday]. Guilds are expected to have some representation of their encampments during all fair hours.
- All vendors and encampments must remain open until 5pm [on Sunday]. Vendors must be open for the public during these hours and guilds should have some representation of their membership on the grounds during the late hours (after 6pm).
- **NO ONE WILL BE ALLOWED INTO THE FAIR WITHOUT CREDENTIALS FROM THURSDAY AT 6PM UNTIL CLOSE OF FAIR ON SUNDAY...** You will need to remove your car immediately after unloading it.

### Letter Section: IN ADDITION

- Overnight camping in your guild area only. All park rules apply as to fires, trash, and noise.
- Twenty-four hour security begins on Friday. However, per park regulations, the County is not responsible for lost or stolen property.
- Daily meeting at 9am - Main Jousting Arena - Friday, Saturday & Sunday. The Guild master requires a minimum of one guild member to attend morning notes each day at the main jousting ring at 9am.
- Royal Parades: One daily Saturday & Sunday - required attendance: Required attendance from members of the guilds and Queens and Kings in attendance.
- Fires: You can have fires as long as they are built in some sort of container. You must however put a screen over any open fire. Chicken wire or fine mesh is required to help prevent burning embers from flying out of the flames. No fires allowed on open ground. **ALL VENDORS AND GUILDS MUST HAVE A FIRE EXTINGUISHER! THE TYPE OF FIRE EXTINGUISHER REQUIRED IS A 2A10BC 51LBS.** As a courtesy to all guilds and vendors, a fire extinguishing company will be on site both Wednesday and Thursday to certify extinguishers are at the proper code for the state of Nevada and to refill extinguishers. There will be a nominal fee for this service.
- **DUE TO PAST BEHAVIORS, A ZERO TOLERANCE POLICY FOR VERBAL ABUSE TO CLARK COUNTY WORKERS HAS BEEN IMPLEMENTED**

## **PARKS & REC GENERAL RULES**

from: [http://www.accessclarkcounty.com/depts/parks/Pages/home\\_page.aspx](http://www.accessclarkcounty.com/depts/parks/Pages/home_page.aspx)

### **Prohibited:**

- Excessively loud music from external or internal vehicle speakers or portable radios. Excessively loud music is defined as music at a level that annoys other park users or park neighbors.
- Discharging of any firearms, or carrying, possessing or discharging any fire crackers, rockets, torpedoes, or other fireworks, slingshots, boomerang within any County facility or park without written approval from the Director of Parks & Recreation or designee.
- Fires, other than those in picnic stoves, grilles, braziers, or fire pits provided for that purpose or as approved by the Director of Parks & Recreation or designee.
- Consumption of alcoholic beverages except in designated areas. It is prohibited to consume alcoholic beverages on roadways, parking lots, playgrounds, swimming pools, athletic fields, tennis courts, community centers and at youth events without prior approval of the Director of Parks & Recreation or designee.
- Sale or bartering of goods/services, food and/or beverages, without prior approval of the Director of Parks & Recreation or designee
- Glass containers

### **General Rules:**

- Park hours are from 6:00 a.m. to 11:00 p.m. and all persons shall leave the park facility no later than 11:00 p.m., except with the approval of the Director of Parks & Recreation or designee.
- Dogs and cats under control of a handler and on a leash no longer than six (6) feet are allowed in County parks. All other animals are prohibited without permission from the Director of Parks & Recreation or designee. No animals (except certified service animals) are allowed in buildings. Any individual(s) engaged in conducting animal shows, events, or obedience schools require permission from the Director of Parks & Recreation or his/her designee to schedule such events at any Clark County facility.
- No motor vehicles are allowed or permitted off roadways or parking lots in the parks without permission from the Director of Parks & Recreation or designee. Bicycle and moped operators will adhere to all regulations governing motor vehicles
- Parking is permitted only in designated areas. Any vehicle left overnight in any County park is subject to citation and towing.
- All groups will confine themselves to their reserved area. Absolutely no County equipment, picnic tables, trash cans, etc. may be moved from or into an area without permission from the Director of Parks & Recreation or designee
- Special facilities; i.e., archery range, model boats, model carts, etc., have rules designed and posted for those particular areas. Please refer to and adhere to posted rules.

- In addition to possible misdemeanor penalties under Clark County Code, Section 19.04.080, any violation of a facility rule may result in cancellation of permits and forfeiture of all service charges and deposits.

# SSBD RULES

## SSBD ENCAMPMENT RULES

1. Everyone within the encampment **must** be in period garb at all times, including after the park is closed (for security reasons).
2. For insurance purposes, everyone that enters the encampment **must** sign a non-liability waiver.
3. All persons camping at our site and performing on our stage must be current members of Shifting Sands Bell Dance. Exceptions must be approved by the Board of Directors.
4. Non-Camping/Non-Performing Volunteers need to be in period garb and sign a waiver, but do not need to be members of SSBD to donate their time.
5. Guests, families, and friends of SSBD who have been invited into the encampment must be in period garb at all times and **must** sign a waiver, but they do not need to become members. The member who invited them into the encampment must be physically with them at all times and is responsible for their behavior.
6. Intoxicated and/or disorderly persons within the encampment will be handed over to park security.
7. Food and drink publicly consumed (in the pavilions, on the benches, or in view of the paying public) must be done in a fashion consistent with the Renaissance Period and without modern trappings. Paper plates, paper cups, plastic utensils or obvious modern containers are not to be used in public but may be used out of sight of the public (e.g. within a tent).
8. Any member of SSBD and their guest may sit in the main pavilions if they are in period garb and have signed a waiver. Since alcohol is served at the event, we expect all members to use discretion if bringing it into the pavilions, which may be allowed with prior permission.
9. Only “period-looking” food is allowed in the main pavilions, as well as “period” containers for food and beverage. Glass containers are discouraged because of possible breakage and danger to performers and others in bare feet. Please clean up after yourself if you choose to eat in the main pavilions.
10. No smoking is allowed in the main pavilions, except for the hookahs.
11. You may take pictures within the encampment, however, use discretion. Taking a few quick photos around the site is permitted. Please do not set up something like a prolonged, professional photo shoot in the main pavilions with all your friends, unless you have permission from the Board of Directors.
12. If you need to make a call or answer one, please go someplace where the public cannot see you using your phone such as in your tent or outside the encampment. Never use your cell phone in the main pavilions!
13. Do not store personal items in the main pavilions or audio tent. Please also do not store personal items in the tents of campers unless you have permission to do so. SSBD is not liable for any lost or stolen items.
14. There will be a dressing room with full length mirror and shelves set up behind the main pavilions. Performers may leave their props and other gear in that area while on stage. If

- you have valuables that need protection, leave them with a friend outside the encampment or someone you know and trust within the encampment.
15. The performance schedule and a clock will be posted in the audio tent. This tent houses the sound system and convenience items for the campers and performers.
  16. Only trained sound technicians may operate the sound system. Training will occur daily prior to the opening of Faire after the sound system has been set-up with power provided by Parks & Rec.
  17. The sound system is for scheduled performers only, and will be turned off and locked at 10:00pm each night.
  18. SSBD rents port-o-potties for use by the membership. It is not to be used by guests, friends, or family. No vandalism or destruction of property will be permitted and will be dealt with.
  19. The Volunteer Coordinator Team will maintain the Guard Schedule and other volunteer schedules; and will be camping on site throughout the festival.
  20. Per Parks & Recreation rules, beginning in 2015, there will be no dogs allowed at the event. The only exceptions will be service dogs and the greyhound adoption group.



## SSBD CAMPING RULES

1. All campers must be members of Shifting Sands Belly Dance and must sign a non-liability waiver. Any exceptions must be approved by the board of directors.
2. All campers must volunteer at least two hours of time to the SSBD encampment.
3. All campers must help set up the SSBD encampment before setting up their own tent.
4. Mundane tents must be fully covered and must remain standing during the three days of the event. No tent may be collapsed during this time.
5. All campers, or a representative of each dance troupe that is camping, must attend the daily encampment meetings to receive information from Parks and Recreation (P&R). Two SSBD members attend the mandatory P&R morning meetings (approximately 9:00 a.m.) to receive notices concerning all guilds and performers at Ren Fest. Then, at approximately 9:30 a.m., they return to the SSBD encampment and pass on that info.
6. Each tent must have a personal fire extinguisher (required by SSBD as a safety issue). P&R will have a fire extinguisher company on site for anyone who wants to have their fire extinguisher serviced. They will charge a nominal fee.
7. Individual fire pits must be 12 inches above the ground and must have a wire/mesh screen to cover the flames. You must stay with your fire pit until it is completely out.
8. We recommend that each tent have a first aid kit.
9. Campers are expected to walk in the morning parades on Saturday and Sunday. This is a requirement in our contract with P&R.
10. All campers must submit their names by the date designated each year by the Board of Directors. These names will be included in the list submitted to P&R for the wristbands (credentials) that allow members free entrance to the Renaissance Festival. The wristbands will not be available for pick up until Thursday morning at set-up and will be issued at the SSBD encampment.
11. Prior campers, volunteer participation, behavior, and on-time dues payers are factors in consideration for tent space. Just because you received a spot last year, does not guarantee a space the next year. P&R can and most likely will change lay-outs of our encampment area.

## **PERFORMANCE RULES**

1. Every performer must be a member of Shifting Sands Belly Dance, must sign a non-liability waiver, and must acknowledge that he/she has read the encampment rules.
2. Every adult member receiving a wristband must volunteer 2 hours during the event.
3. All soloists and troupe directors (or their representative) must attend at least one SSBD meeting that is convened for information and discussion of Ren Fest objectives.
4. Each soloist, duet, trio and troupe must provide their own sound technician to run the stereo equipment for their performance. The technician does not have to be a member of SSBD, but must be in a period costume, and must sign a non-liability waiver. The technician must attend the SSBD training session. Only persons who receive training will be allowed to operate the sound system. Sound system training will be provided daily prior to the opening of the event.
5. Each performer/troupe must provide their music to the Performance Coordinator(s) for approval at Faire. Music can be played either on CD or MP3.
6. The Performance Committee will schedule performance times for all three days of Ren Fest, will review costumes and music appropriateness, and make recommendations to the board for final approval.